

Green Street Clinic Patient Participation Group (PPG)

Thursday 11 September 2014 (6-7)

Minutes

1. Apologies: Emma Ducklin, Gerry Maguire
2. Present: Graham Newby, John Benyon, Heather King, Daniela Penge, Joan Prince, Ron Cussons, David May
3. Minutes of last meeting : These were agreed
4. Recruitment of new Members and Friends: The meeting agreed on the need to recruit both new Members and Friends, and there was a fruitful discussion which lead to a number of action points -
 - Practice GPs to be asked to nominate suitable candidates
 - Heather will draft a brief note which Ron will send to the Eastbourne local paper
 - The next Newsletter will be focussed on PPG/Friends, and Joan will write a brief piece on the Friends, David on the Committee, and Heather on Flu, Pneumo and Shingles clinics. The Draft will be discussed and agreed at the next meeting.
 - Representatives will attend the Practice Macmillan Coffee morning on 25 September and talk to Patients about the PPG and Friends. Heather will email round for Volunteers and David will co-ordinate responses.
5. Patient Representatives – PPG Development Day 11 October: Graham has volunteered to attend on our behalf. John will be attending the next PPG/CCG meeting and will report back.
6. Friends of Green Street Clinic: Joan and Heather reported that we have two Friends (hence the discussion above). Joan mentioned the need for more Magazines and the need for a clearer message on the Leaflet dispenser.
7. Update on Commissioning Matters - There have been a number of emails from the CCG which not all have received. David will send out these with Minutes. Gerry's update on the MSK service was circulated, and Daniela expanded on the contractual background – there has been request for clarification of the process and full details are not yet available. She also advised the meeting that the Memory Assessment Service will be tendered following three local pilot schemes, of which two survived. The new service will be local, and GP led. Further details will be available in the near future.
8. Updates on Surveys:

The Out of Hours service is now complete and now will be analysed by David, who will liaise with Joan. Joan reported that she found that the survey seemed more relevant to younger groups, and that some of the elderly found the questions confusing – she tended therefore to treat the Questionnaire as an information process.
9. Date of next meeting : Thursday October 30