

Green Street Clinic Patient Participation Group (PPG)

Minutes of the Meeting Thursday 21 February 2013

1. Present: Heather King, Graham Newby, Gerry Maguire, John Beynon
2. Apologies: Tove Bentham, Gill Ackerman, Emma Ducklin, Daniela Penge
3. Minutes of the meeting of 17 January were agreed
4. Terms of reference: after some discussion, and taking into account comments received from members not at the meeting, it was decided to delete the reference to Fundraising (paragraph 10). It was also decided that the terms of reference will be reviewed annually.
5. Patient Survey: Graham and John will report back to the Committee on the comments made about Appointments, with recommendations for action, and Gerry (with support from David) will similarly look at the comments on Services available in the Practice.
6. Gerry updated the meeting on his conversation with the Chair of the Lighthouse Practice PPG, and will pursue this contact and the potential benefits of association with NAPP, and how we might become involved in commissioning. Gerry felt that our progress was encouraging.
7. The meeting agreed during its discussions on Terms of Reference and Gerry's feedback that our PPG ought to consider its own structure and membership as a matter of priority at its next meeting. The meeting are keen to attract new members, to more accurately reflect the practice demographic, and recognised that one of the issues might be times and days of meetings.
8. Suggestions for topics at future meetings:
 - Clinical Commissioning Group, and how PPGs can reflect patient concerns
 - Talk from a Practice Nurse
9. Dates of next meetings: 11 April 2013, 23 May 2013, 27 June 2013: time 6pm (pending discussion at meeting).